**REGULAR BOARD MEETING – TUESDAY, APRIL 25, 2017**

**SOUTH LEWIS BOARD ROOM**

BOARD Thomas Burmingham Scott Chrzanowski Mary Martin

MEMBERS Paul Campbell Andrew Liendecker Richard Ventura

PRESENT: Jessica Carpenter Michael Lisk Barry Worczak

OTHERS Douglas Premo, Superintendent

PRESENT: Barry Yette, Business Administrator and Clerk of the Board

Chad Luther, High School Principal

Judith Duppert, Middle School Principal

Martha Jones, Elementary Principal

Catherine Littlefield, Director of Special Education

C. Brian Oaks, Director of Health, Phys. Ed., Athletics and Safety

Scott Carpenter, Director of Information Technology

Kristy McGrath, Data and Curriculum Coordinator

Richard Poniktera, Director of Facilities

Mark Austin, SL SRP President

Senior Class Leaders and parents/guests

Approximately 6 faculty/staff/community members

Barry Worczak, Board President, called the Regular Meeting to order at 6:32 p.m., immediately following the Audit Committee Meeting. A moment of silence was observed and the Pledge of Allegiance was recited.

**APPROVAL OF MINUTES**

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| 166. | Mr. Lisk moved, Mr. Ventura seconded, that the minutes of the March 21, 2017 Regular Meeting and the March 28, 2017 and April 11, 2017 Public Hearings be approved.  Motion carried unanimously | APPROVAL OF MINUTES |

**SCHEDULE OF BILLS, TREASURER’S REPORTS, BUDGET ADJUSTMENTS & TRANSFERS**

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| 167. | Mr. Burmingham moved, Mrs. Carpenter seconded, that the following motions be approved as presented.  Motion carried unanimously |  |
|  | 1. GENERAL FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of March bills as duly audited in the amount of $2,419,682.86 from the General Fund.   1. SCHOOL LUNCH FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of March bills as duly audited in the amount of $86,780.09 from the School Lunch Fund.   1. SPECIAL AID FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of March bills as duly audited in the amount of $172,430.01 from the Special Aid Fund.   1. TRUST & AGENCY FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of March bills as duly audited in the amount of $1,763,200.24 from the Trust & Agency Fund.   1. CAPITAL FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of March bills as duly audited in the amount of $381,739.63 from the Capital Fund. | SCHEDULE OF BILLS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Treasurer’s Reports for March, 2017 be accepted. | TREASURER’S REPORTS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, March budgetary adjustments and transfers be made in the amount of $16,981.86 | BUDGET ADJUSTMENTS & TRANSFERS |

**INFORMATION-REPORTS-PROPOSALS-SUPERINTENDENT AND STAFF**

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|  | 1. Recognition of 2017 Class Leaders  • Jordan Lehman – Valedictorian  • Kara Schindler – Salutatorian  • Hunter Trombley – Technical Honor  2. Discussion of 2016-2017 End of Year Calendar  • May 26 – Snow Day give back (Holiday for all students and all  district employees)  • May 29 – Memorial Day Holiday (District closed)  • June 12 – Last day for HS students  • June 13 – Regents Testing begins  • June 20 – Last full day of classes PK-8 (GF and MS Moving Up)  • June 21 – Last day for PK-8 – ½ day (PL Moving Up)  • June 22-23 – Superintendent Conference Days  • June 23 – HS Graduation Rehearsal (8:00 am)  • June 24 – HS Graduation (9:00 am) | COMMUNICATION |
| 168. | Mr. Lisk moved, Mrs. Carpenter seconded, upon the recommendation of the Superintendent of Schools, the Board of Education revise the 2016-2017 Instructional Calendar to approve Friday, May 26, 2017 as a snow day give back day. This will be a district holiday for all staff.  Motion carried unanimously | APPROVAL OF SNOW DAY GIVE BACK DAY –  MAY 26, 2017 |
| 169. | Mr. Campbell moved, Mrs. Martin seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the 2017-2018 Instructional Calendar as presented.  (See enclosed)  Motion carried unanimously | APPROVAL –  2017-2018 INSTRUCTIONAL CALENDAR |
|  | • Recognition of Utica National Insurance Group 2017 School Safety  Excellence Award - Titanium level.    • Springs Sports Update – Brian Oaks  • Discussion of June BOE Meeting date | COMMUNICATION & DISCUSSION |

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| 170. | Mr. Liendecker moved, Mr. Ventura seconded, upon the recommendation of the Committee on Pre-School and Special Education, approval be granted for the placement of the following students:  (See enclosed list)  Motion carried unanimously | APPROVAL – COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND SPECIAL EDUCATION PLACEMENTS |

**OLD BUSINESS**

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|  | Selection of Glenfield Principal Board Interview Date |  |

**NEW BUSINESS – CURRICULUM AND INSTRUCTION**

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| 171. | Mr. Lisk moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approves that the South Lewis Central School District has determined and finds that the following are hereby certified as Qualified Lead and/or Independent Evaluators of Building Principals or Teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9 (b):  Principal Lead Evaluator: Doug Premo  Principal Independent Evaluator: Kristy McGrath  Teacher Lead/Independent  Evaluators: Judy Duppert, Chad Luther, Kristy McGrath, Martha Jones, Brian Oaks, Chris Villiere  Teacher Independent Evaluator: Cathy Littlefield    Motion carried unanimously | LEAD AND INDEPENDENT EVALUATOR CERTIFICATION |

**INFORMATION-REPORTS-PROPOSALS-BOARD OF EDUCATION**

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| 172. | Mrs. Martin moved, Mr. Lisk seconded, that the South Lewis Board of Education hereby casts ballots for three candidates to fill the three vacancies on the Jefferson-Lewis Board of Cooperative Educational Services:  Candidates – Mrs. Grace Rice, Mrs. Alice Draper, Mrs. Barbara Lofink    1) Resolved that the South Lewis Central School District hereby casts one ballot for Mrs. Grace Rice for Vacancy #1 on the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services.  2) Resolved that the South Lewis Central School District hereby casts one ballot for Mrs. Alice Draper for Vacancy #2 on the Jefferson-Lewis-Hamilton- Herkimer-Oneida Board of Cooperative Educational Services.  3) Resolved that the South Lewis Central School District hereby casts one ballot for Mrs. Barbara Lofink for Vacancy #3 on the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services.  Motion carried unanimously | ELECTION OF MEMBERS OF BOCES BOARD |

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| 173. | Mr. Campbell moved, Mr. Burmingham seconded, that the South Lewis Central School District hereby approves the 2017-2018 proposed administrative budget of the Jefferson- Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services, as mailed to component Districts and presented at the BOCES Annual Meeting held on April 12, 2017.  Motion carried unanimously | APPROVAL/DISAPPROVAL OF THE BOCES 2017-2018 PROPOSED ADMINISTRATIVE BUDGET |
|  | Report on Jeff-Lewis School Boards Association Dessert/Workshop “Sharing Services - It’s Not Only a BOCES Co-Ser” – March 22, 2017 – Andrew Liendecker | REPORT ON JLSBA DESSERT WORKSHOP |

**NEW BUSINESS – PERSONNEL**

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| 174. | Mrs. Martin moved, Mr. Ventura seconded, that the Board of Education collectively approve the following Personnel motions.  Motion carried unanimously | COLLECTIVELY APPROVE PERSONNEL MOTIONS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Family Medical Leave Act (FMLA) request of Mary Lou Cornish, Elementary Teacher, from February 27, 2017 to approximately April 28, 2017. | FMLA REQUEST – CERTIFIED/  INSTRUCTIONAL – ELEMENTARY TEACHER – MARY LOU CORNISH |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve an unpaid leave of absence for Susan Rocker, Bus Driver, from approximately May 15-19, 2017. | LEAVE OF ABSENCE – NON-CERTIFIED/NON-INSTRUCTIONAL –BUS DRIVER – SUSAN ROCKER |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint the following as a Grade 5-6 Intramural Program Advisor at a rate of pay of $325 per seasonal session:  SPRING 2017  Football – Zach Makuch | APPOINTMENT – GRADE 5-6 INTRAMURAL PROGRAM ADVISOR |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed as the Nurse and Substitute Nurses for the 2017 South Lewis Elementary Summer School Program at Port Leyden Elementary at a rate of $24.43/hour plus longevity:  Registered Nurse - Kelly Mear  Substitute Nurses - Jane Gillette, Heather LeVan | APPOINTMENT – NURSE AND SUBSTITUTE NURSES – SUMMER SCHOOL |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following Summer School Staffing for  the 2017 Summer School Program as follows:  Elementary Program Teachers Middle School Program Teachers  Jody Compo – Coordinator Shelly Still - Coordinator  Stacy Battles Kristen Davidson  Karen Baxter Kacee Delles  Mary Lou Cornish Zach Makuch  Kayla Herring  Robin Maurer  Mike Niles  Lori Smith | APPROVAL OF SUMMER SCHOOL STAFF |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed as Food Service Helpers and Substitutes for the Summer Food Service Program to be held from approximately July 5, 2017 through August 10, 2017:  Food Service Helpers – Pamela Stewart & Jodi McConnell  Substitute Food Service Helpers – Patricia Smith & Carolyn Brown | APPOINTMENT – SUMMER FOOD SERVICE HELPERS & SUBSTITUTES |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following substitutes, pending the results of fingerprinting, be approved for the 2016-2017 school year:    (See enclosed lists) | APPROVAL – SUBSTITUTE LISTS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, Dean Oakes, having Initial Certification in Students With Disabilities – Grades 1-6, be granted a probationary appointment in the General Special Education tenure area. This appointment is in accordance with the terms and conditions of the current agreement between the South Lewis Central School District and the South Lewis Teachers’ Association, effective August 31, 2017 through August 30, 2021 at a salary of Step 3 (B + 30 + 2-U + M - $44,634).  Certification: Initial – Students With Disabilities – Grades 1-6  Degree: MS – Special Education;  BS – Early Childhood Education  Experience: See enclosed application & resume  (Dean Oakes is filling the Special Education position that was vacant due to the retirement of Sharon Kelly.) | PROBATIONARY APPOINTMENT – CERTIFIED/  INSTRUCTIONAL - STUDENTS  WITH DISABILITIES – GRADES 1-6 – DEAN OAKES |

**NEW BUSINESS – OTHER**

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| 175. | Mr. Burmingham moved, Mr. Lisk seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve Bruce Rohr and approximately 16 FFA students to attend the NY State FFA Convention in Morrisville, NY from May 11, 2017 through May 13, 2017.    Motion carried unanimously | APPROVAL – FFA STATE CONVENTION TRIP |
| 176. | Mr. Lisk moved, Mr. Chrzanowski seconded, upon the recommendation of the Superintendent of Schools, the following textbook be adopted:  1. McGraw-Hill  (See enclosed textbook adoption form)  Motion carried unanimously | TEXTBOOK ADOPTION |
| 177. | WHEREAS, on or about May 16, 2017, the Board of Education of the South Lewis Central School District will be considering a proposition to undertake the 2017-2018 Capital Outlay Project consisting of Middle School Gymnasium Reconstruction at the Middle-High School; and  WHEREAS, the proposed elements of the 2017-2018 Capital Outlay Project are routine activities of an educational institution for the purpose of maintenance or repair of existing structures and facilities; replacement, rehabilitation or reconstruction of a structure or facility, in kind; and/or routine activities of educational institutions including expansion of existing facilities by less than 10,000 feet of gross floor area; and  WHEREAS, such actions are deemed, pursuant to the regulations adopted by the New York State Department of Environmental Conservation, to be “Type II” actions and are not subject to the requirements of the New York State Environmental Quality Review Act;  NOW THEREFORE, Mr. Ventura moved, Mr. Campbell seconded, that the proposed proposition is a Type II action pursuant to 6 NYCRR § 617.5 (c ) and that review pursuant to the New York State Environmental Quality Review Act is not necessary.  Motion carried unanimously | APPROVAL OF 2017-18 CAPITAL OUTLAY PROJECT – MIDDLE SCHOOL  GYMNASIUM RECONSTRUC-TION – NOT SUBJECT TO SEQRA REQUIREMENTS |
| 178. | Mr. Ventura moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the Board of Education adopt the following Cooperative Bidding resolution:    WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the “BOCES”) during the 2017-2018 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and  WHEREAS, the South Lewis Central School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and  WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and  BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.  Motion carried unanimously | COOPERATIVE BIDDING AGREEMENT |
| 179. | Mr. Ventura moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, the South Lewis Central School District Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the Guidelines set forth in the “Cooperative Purchasing Agreement” for the 2017-2018 school year.  Motion carried unanimously | COOPERATIVE PURCHASING AGREEMENT |
| 180. | Mr. Ventura moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Proposed 2017-2018 Property Tax Report Card and Proposed 2017-2018 Six-Day School District Budget Notice.  (See enclosed)  Motion carried unanimously | APPROVAL OF DISTRICT PROPERTY TAX REPORT CARD  AND SIX-DAY BUDGET NOTICE |
| 181. | Mr. Burmingham moved, Mr. Chrzanowski seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Facilities Use Agreement between the South Lewis Central School District and Bark Eater Events, LLC to use school facilities and grounds for the period August 11-12, 2017 during the Peak to Brew Relay Race.  Motion carried unanimously | APPROVAL – PEAK TO BREW RELAY RACE FACILITIES USE AGREEMENT |

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| 182. | Mr. Lisk moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, the report of bid opening for Snow Plowing and Removal be accepted as follows:  Date: April 7, 2017  Time: 1:00 p.m.  Place: District Office  Purpose: To contract for snow plowing and removal    Bidders: S & L Goodhines and Sons Bid: Truck w/ Plow $73.00/hr.  5952 John St. Backhoe $83.00/hr.  Constableville NY 13325 Dump Truck $55.00/hr.  Deveines Enterprises Bid: Truck w/ Plow $65.00/hr.  3012 State Rt. 12D Backhoe $80.00/hr.  Boonville NY 13309 Dump Truck $50.00/hr.  Motion carried unanimously | REPORT OF BID OPENING FOR SNOW PLOWING AND REMOVAL |
| 183. | WHEREAS, the following conforming bid was received for snow plowing and removal services for the 2017-2018 school year:  Deveines Enterprises Previous Proposed Rate Change  All Locations  Truck with Plow $73.00 $65.00/hr. - 11%  Backhoe $83.00 $80.00/hr. - 3.6%  Dump Truck $55.00 $50.00/hr. - 9%    NOW, THEREFORE, Mrs. Carpenter moved, Mr. Lisk seconded, upon the recommendation of the Superintendent of Schools, the 2017-2018 contract for Snow Plowing and Removal be awarded to Deveines Enterprises at the proposed rates listed above.  Motion carried unanimously | AWARD OF BID FOR SNOW PLOWING AND REMOVAL |
| 184. | Mr. Campbell moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the report of bid opening for Refuse and Recyclables Removal be accepted as follows:  Date: April 7, 2017  Time: 1:00 p.m.  Place District Office  Purpose: To contract for refuse and recyclables removal  Bidder: Shue Brothers Excavating & Logging, Inc. Bid: $23,448  6759 Hells Kitchen Road (no change)  Port Leyden NY 13433  Motion carried unanimously | REPORT OF BID OPENING FOR REFUSE AND RECYCLABLES REMOVAL |
| 185. | Mr. Ventura moved, Mrs. Carpenter seconded, upon the recommendation of the Superintendent of Schools, the contract for the removal of refuse and recyclables be awarded to Shue Brothers Excavating and Logging, Inc. for a fee of $23,448 for the period of July 1, 2017 through June 30, 2018.  Motion carried unanimously | AWARD OF BID FOR REFUSE AND RECYCLABLES REMOVAL |

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| 186. | Mr. Campbell moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the report of bid opening for Wood Chip Fuel be accepted as follows:  Date: April 7, 2017  Time: 1:00 p.m.  Place: District Office  Purpose: To contract for wood chip fuel  Bidder: Baillie Lumber Company Bid: $26.50/ton  189 West St., Box 154 8.2% increase  Boonville NY 13309  Motion carried unanimously | REPORT OF BID OPENING FOR WOOD CHIP FUEL |
| 187. | Mr. Lisk moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, the contract for wood chip fuel be awarded to Baillie Lumber Company for a fee of $26.50 per ton for the period of July 1, 2017 through June 30, 2018.  Motion carried unanimously | AWARD OF BID FOR WOOD CHIP FUEL |

**ADJOURN**

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| 188. | Mr. Lisk moved, Mr. Liendecker seconded, that the meeting be adjourned at 7:18 p.m.    Motion carried unanimously | ADJOURN |

Respectfully submitted,

Barry J. Yette

Clerk of the Board of Education

Date of Approval: May 9, 2017